

**Requests for Bids
Brewster Memorial Town Hall
Carpet Replacement**

Invitation:

Sealed Bid proposals, plainly marked, "Brewster Memorial Town Hall Carpet Replacement" on the outside of the envelope addressed to Robert Houseman, Director of Planning and Development, 9 Union Street, PO Box 629, Wolfeboro, NH 03894, will be accepted until 2:00 PM on Wednesday, August 1, 2012 at which time the bids will be opened and read aloud. Questions regarding the bid should be addressed to Robert Houseman at 569-5970.

Scope of Work:

The Scope of Work includes all equipment, material to and manpower to remove existing carpet in the Town Hall and the Town Hall Annex and install a commercial grade carpet with a minimum wear warranty of at least 10 years.

The work will need to be completed after work hours or on the weekend. The Installer shall be responsible for moving all office furniture and equipment and the work area shall need to be put back to original layout prior to the start of the next business day (8:00 AM).

Work shall be completed no later than October 15, 2012.

Minimum Carpet Specifications:

- Fabric Type: textured loop
- Pile height: 0.14
- Width: 12'
- Stitches per inch: 8.0
- 10 year limited commercial wear warranty

Payment:

This is a lump sum bid, 100% payable upon completion of work within 14 days of receipt of and acceptable request for payment.

Insurance:

Amounts of required insurance shall be as follows: **Comprehensive General Liability**; Bodily injury or property damage- \$500,000/\$1,000,000 per occurrence and general aggregate. **Automobile and Truck Liability**; Bodily injury or property damage- \$500,000/\$1,000,000 per occurrence and general aggregate.

Bid Form:

Bidders shall use the attached bid form.

The Town of Wolfeboro reserves the right to reject any or all bids, to waive technical or legal deficiencies, and to accept any bid that it deems to be in the best interest of the Town

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BID PROPOSAL FORM

Lump Sum Bid to complete for carpet replacement at Brewster Memorial Town Hall no later than October 15, 2012.

\$_____ Price in Figures (Town Hall)
\$_____ Price in Words (Town Hall)
\$_____ Price in Figures (Annex)
\$_____ Price in Words (Annex)
\$_____ Total

The undersigned agrees that he/she on behalf of the bidder has read the bid proposal documents, the bid scope of work and viewed the site and agrees to the terms and conditions set forth therein, and has the legal authority to bind the bidder to this bid.

_____ Date	_____ Bidder – Name of Firm
_____ Phone	_____ Name: Printed and signed (Authorized Signature)
_____ Fax	_____ Title
_____ E-mail Address	_____ Business Address
	_____ City, State, Zip Code